

MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY JAIPUR

Minutes of the 17th Meeting of the Board of Governors

The 17th meeting of the Board of Governors which was scheduled to be held on 28th June 2009 at 3.00 p.m. was preponed to 2.00 p.m. Accordingly, the members were informed and the meeting was held in the Board Room, Administrative Block of the Institute. The following were present:

1. Shri Mukul Kasliwal : Chairman
2. Prof. R.P. Dahiya, Director, MNIT Jaipur : Member
3. Mr. Vipin Chandra Sharma : Member
Principal Secretary, Technical Education
Govt. of Rajasthan, Jaipur
4. Mr. R.K. Bandyopadhyay : Member
Under Secretary (T.S. III)
MHRD, New Delhi
(MHRD representative)
5. Prof. Venugopal Reddy : Member
Ex-Vice Chancellor, Andhra University, Waltair
6. Shri Abhay Jain : Member
Director
M/s. Ambika Petro Chemical (P) Ltd., Bangalore
7. Prof. S.C. Pathak : Member
Department of Mech. Engg., MNIT Jaipur
8. Dr. (Mrs.) Jyoti Joshi : Member
Department of Chemistry, MNIT Jaipur
9. Mr. P.S. Dhaka : Secretary BOG
Registrar, MNIT Jaipur

The Board members, Prof. Surendra Prasad, Director IIT Delhi; Prof. S.C. Saxena, Director IIT Roorkee; Prof. Ranjit Singh, Executive Director, ISTE Delhi Chapter; Mr. A.K. Chhatwani, Sr. Vice President, M/s. Larsen & Toubro Limited; special invitees Mr. S.K. Ray, Financial Adviser, MHRD; Mr. Mohan Guruswamy, Chairman, Centre for Policy Alternative, New Delhi and Dr. Rajeev Sharma, Bombay Hospital could not attend the meeting.

The Chairman welcomed all the participants and the agenda items were then taken up.

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General:

Prof. R.P. Dahiya, Director gave an overview of the progress made in the Institute. The Board highly appreciated the accomplishments, steady growth in the number of students, development activities, and substantial enhancement of the overall quality in the Institute.

Item No.17-1.0: Visit to the Department of Architecture

Starting at 11.30 a.m. the Board members visited the Department of Architecture. Prof. Venugopal Reddy, Prof. S.C. Pathak, Dr. (Mrs.) Jyoti Joshi, Prof. R.P. Dahiya, Director and faculty members of the department were present during the presentation made by the Head of the Department. The Board members met with the students of the Department and also visited the departmental studios, computer laboratory, museum and other facilities. The Director deliberately kept himself away while the Board members met with the students. Prof. Reddy apprised the Board about the visit. He mentioned that the members had appreciated the facilities available in the department. The students gave their input for further improvement of the department, viz. to computerise a class room, to upgrade software and to make a vehicle available for the educational visits. The Board accepted the points, invited the Head of the Department and asked him to take necessary steps for implementing the suggestions.

Item No.17-2.0: To confirm the minutes of the 16th meeting of the Board of Governors held on 2nd March 2009

The minutes of the 16th meeting of the Board of Governors placed before the Board were perused and confirmed.

Item No. 17-3.0: To confirm the minutes of the 13th meeting of the Finance Committee held on 1st February 2009

The 13th meeting of the Finance Committee placed before the Board were perused and confirmed with a change that the name of Mr. R.K. Bandyopadhyay, who was not present in the meeting be deleted from the list of the members present in the meeting.

Item No. 17-4.0: To note the action taken on the decisions made in the 16th meeting of the Board of Governors

The action taken on the decisions made in the 16th meeting of the Board of Governors were perused and noted. The clarification sent by Prof. Ranjit Singh about a letter, which was received by the Chairman and was discussed under item No. 16-6.2 in the previous meeting was considered. The Board was satisfied with the clarification and decided to file it.

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Item No. 17-5.0: Items for consideration

Item No.17-5.1: To consider the minutes of the 14th meeting of the Finance Committee held on 28.6.2009

The minutes of the 14th meeting of the Finance Committee which was held on 28.6.2009 were placed before the Board and the same were accepted.

Item No.17-5.2: To consider the minutes of the 16th meeting of the Senate held on 24.6.2009

The minutes of the 16th meeting of the Senate which was held on 24.6.2009 were placed before the Board and the same were accepted.

Item No.17-5.3: To consider the progress of TEQIP

The TEQIP has been completed successfully on 31.3.2009. The overall work done under this programme was highly appreciated. From 5.0/10 performance audit score in September 2005 the score has gone upto 9.4/10 in December 2008. It was decided that the faculty members sent abroad with the TEQIP grant should be asked to submit a report about the visit and also specify its implications on their working within the Institute. The Chairman asked Prof. S.C. Pathak, the Board member to get the report prepared from the concerned faculty members.

Item No.17-5.4: To consider the implementation and applicability of Government orders on revision of Pension and various allowances after the 6th Pay Commission Recommendations

The Board discussed and accepted to implement the 6th pay commission recommendations for the revision of allowances to the pensioners retired from the non-teaching staff of the Institute.

Item No.17-5.5: To consider the balance sheet and receipts & payments of the Institute for the financial year 2008-09

The balance sheet and receipts & payments of the Institute for the financial year 2008-09 as recommended by the Finance Committee of the Institute in its meeting held on 28.6.2009 were placed before the Board of Governors for consideration and approval. After detailed deliberations, the Board accepted and approved the balance sheet and receipts & payments of the Institute for the financial year 2008-09.

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Item No.17-5.6: To consider to approve the Annual Report for the year 2008-09

The draft of the Annual Report for the year 2008-09 placed before the Board was discussed and accepted with the suggestion that some colour photographs highlighting the Institute activities be included in the report.

Item No.17-5.7: To consider proposal for revising the fee structure for UG, PG and Ph.D. courses from 2009-10 academic session

It is given in the NIT Statutes that the Institute shall charge the tuition and other fees. The annual tuition fees common for all NITs has been decided by the MHRD. The MHRD letter No. F-21-35/2009 TS.III dated 23rd June 2009 fixing a common annual tuition fee of Rs. 35,000/- for all NITs for general category students was placed before the Board. While discussing the fees revision, the Chairman was of the opinion that in the coming years, the Institute should reach a level to generating resources for meeting out its usual running cost. After detailed deliberations, it was resolved to revise the annual tuition fee to Rs. 35,000/- (thirty-five thousand rupees) from 2009 -10 academic session. This is as per the MHRD decision. There will be no change in the existing exemptions of tuition fees for SC/ST students. As per the present practice the girl students admitted in UG programmes (B.Tech./B.Arch.) will not be charged the tuition fees.

The Statutes have empowered the Board to decide the other part of the fees, i.e. other than the tuition fees. Break up of this part for the odd and even semesters proposed for the B. Tech./B. Arch. and M. Tech./M. Planning/MBA/M.Sc./Ph.D. was placed before the Board for consideration and approval. There were detailed deliberations on the proposal. Having discussed in detail, the revised fee structure given in Annexure-I was approved for implementation from the 2009-10 academic session. The group insurance fees will, however, be as per actuals.

Prof. R.P. Dahiya, the Director submitted that for the needy students there should be some provision for giving Institute scholarship and/or fee waiver on merit-cum-means basis. All the Board members appreciated this proposal and it was decided to constitute a committee of the five Deans to work out the details. The detailed proposal will be circulated to all the Board members for approval.

Item No.17-5.8: To consider academic collaboration between Central University of Rajasthan and MNIT Jaipur

The newly set up Central University of Rajasthan is in the formative stage. The Vice-Chancellor of the University has proposed for academic collaboration with MNIT Jaipur. The University has planned to start two academic programmes from the academic year 2009-10. The Vice - Chancellor of the University has requested MNIT Jaipur to host the classes on the campus till the University has its own arrangement. The University students, faculty and staff will need access to the Institute facilities, like lecture rooms, library, laboratory and internet. This will be a temporary arrangement till the University moves to its own campus.

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A coordination committee consisting of four faculty members from MNIT has been constituted. Director MNIT has informed the Vice-Chancellor of the University that they will be required to pay for the use of the MNIT facilities. During a meeting with the Director and members of the Coordination Committee the Vice-Chancellor has agreed to this proposal. The Institute Senate has cleared the proposal. The Board discussed and accepted the collaborative proposal and has decided that for 40 students, the Central University of Rajasthan will be required to pay Rs. 10.00 lakhs (ten lakh rupees) per annum for the use of the MNIT facilities. For other purposes, like lectures to be delivered by the Institute faculty and for the involvement of the Institute staff etc. the University will make additional payment as per actuals.

Item No.17-5.9: To consider to adopt the audit report for the financial year 2007-08

The audit report for the financial year 2007-08 was placed before the Board. The English version was already circulated to all the members for consideration and adoption. As was desired by the Chairman, written explanation to all the points raised in the report along with an action plan to implement the suggestions given by the auditors was also placed before the Board. The Board considered and adopted the report.

Item No.17-5.10: To consider to approve disciplinary action including termination of service of Mrs. Vinita Agarwal, Lecturer Department of Computer Engineering for absents from duty from 24.7.2006

A meeting of the faculty grievance committee was held on 28.6.2009 prior to the Board meeting. The case of Mrs. Vinita Agarwal was placed before the grievance committee and the committee's report was placed before the Board. Decision on this case is recorded under item No. 17-5.12.

Item No.17-5.11: To consider the NIT Statutes

The First NIT Statutes of the National Institutes of Technology received from the Ministry of Human Resource Development were placed before the Board for perusal. The Statutes have been notified in the Gazette of India and have come into effect from the date of notification, i.e. 23.4.2009.

Item No.17-5.12: To consider the report of the Grievance Committee

The faculty Grievance Committee meeting was held on 28.6.2009 prior to the Board meeting, to discuss the grievance cases of Mrs. Urmila Brighu, Mrs. Vinita Agarwal and Mr. Nirupam Rohtagi. Recommendations of the committee were as follows:

In the case of Mrs. Urmila Brighu, the committee was of the opinion that the original terms & conditions of the sanctioned leave should be followed.

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After examining the complete details of the leave availed by Mrs. Vinita Agarwal from time to time and her un-authorized absence from duty, the committee was of the opinion that disciplinary proceedings should be initiated against Mrs. Vinita Agarwal as per the rules.

The representation of Mr. Nirupam Rohtagi regarding withdrawal of the offer for appointment as Reader by the Institute was discussed in the grievance committee and the committee was of the opinion that Mr. Rohtagi may be given extra time upto 30th June 2010 to complete his Ph.D. degree. This will provide him enough time to complete the Ph.D. failing which the offer of appointment as Reader will be treated as withdrawn.

The Board considered the recommendations of the grievance committee and after detailed deliberations resolved to accept the above recommendations for all the three cases for implementation.

Item No.17-5.13.: To consider specifics of the collaborative programme with Stevens Institute of Technology, USA

The Stevens Institute of Technology (SIT), USA has signed an MoU with MNIT Jaipur for 4+1 degree programme. The MNIT graduates can be admitted in the Masters degree programmes of SIT and about 25% of courses for the SIT degree can be completed at MNIT. For this purpose the 3rd year/4th year B. Tech. and 4th year/5th year B. Arch. students of MNIT can take 3 to 4 additional courses at MNIT itself and the remaining courses for the SIT Masters degree will have to be done at the Stevens Institute of Technology. The grade points earned in the courses done at MNIT will be counted towards the SIT degree. The resolution passed in the 16th Senate meeting in this regard was placed before the Board. A fees of Rs. 50,000 (fifty-thousand rupees) per course of 3 to 4 credits will be charged from each of the students registering in the courses floated at MNIT Jaipur. The courses will be run only if minimum of 4 students are registered in each of the courses. The faculty members teaching these courses will be paid honorarium as per the institute norms. The Board deliberated upon the proposal and accepted it for implementation.

Item No.17-5.14: To consider specifics of the collaborative programme with Greenwich University UK

A collaborative programme with Greenwich University, UK has already been approved. The UK India Education Research Initiative (UKIERI) has sanctioned a grant of £50,000 (fifty-thousand pounds) for starting a Technology Management masters programme at MNIT Jaipur in collaboration with the Greenwich University. 50% of the UKIERI grant is for MNIT Jaipur and the remaining 50% is for the Greenwich University. The requirement and the fees to be charged for the course were placed before the Board. The Board accepted the proposal and resolved that for the first batch of students admitted in the current academic session 2009 a fee of Rs. 5.00 lakhs (five lakh rupees) per student be charged for the two years programme and out of this, Rs. 1.00 lakh (amounting to UK pound sterling 1250) per student will be payable to the Greenwich University for their contribution to the course. The Board also decided that a delegation led by the Director MNIT should visit the Greenwich University, UK for completing the modalities of this collaborative programme.

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Item No.17-5.15: To consider to approve the proposal for purchase of an ambulance in the Institute

The financial sanction of Rs. 4.00 lakhs (four lakh rupees) approved by the Finance Committee for the purchase of an ambulance to meet the medical exigencies on the campus was considered and accepted by the Board.

Item No. 17-6.0: Reporting Items

While taking note of the reported items the Board appreciated the achievements.

Item No. 17-7.0: Any other item(s) with the permission of the Chair

Item No.17-7.1: To grant loan from the Institute funds to the employees

The Board considered a proposal that a sum of Rs. 3.00 crore may be earmarked to give one time loan to the needy Institute employees for the construction of own house and/or purchase of a vehicle. The Institute may charge 1% less interest than the interest being charged by the banks. The terms and conditions for the sanction and repayment of the loan will be as per the Government of India norms. The Board discussed the proposal and approved it.

Item No.17-7.2: To consider the letter sent by Dr. S.D. Bharti, Lecturer to the Chairman.

An undated letter alongwith enclosures sent by Dr. S.D. Bharti, Lecturer, MNIT to the Chairman BoG regarding the reimbursement of the expenditure incurred in attending the 14 World Conference on Earthquake Engineering at Beijing (12 – 17 October 2008) was discussed. Vide order No. 970 dated 7.10.2008 Dr. Bharti was permitted to attend this Conference without any financial liability on the Institute. Subsequently he has been informed vide letters dated 26.11.2008, 31.3.2009 and 25.5.2009 in response to his letters that he was granted permission to attend the conference without any financial liability. Also he was already given the financial support from the TEQIP grant for attending an International conference. After considering the case, the Board decided that the reimbursement of expenses for attending the said conference cannot be allowed. The Board further decided that Dr. S.D. Bharti be directed that grievance, if any, should be sent to the grievance committee.

Item No. 17-8.0: Table Agenda

Item No.17-8.1: To consider the request of Dr. C.P. Sharma, Prof. of Metallurgical and Materials Engineering for grant of leave without pay with permission to retain lien

The Board considered the leave application of Prof. C.P. Sharma for leave without pay to take up the assignment as Director, Asians Institute of Technology, Tonk. It was decided that Prof. Sharma should submit the terms and conditions of appointment and sign an agreement as per the Institute norms. The approval of leave without pay will then be applicable and the sanction will be given on year to year basis for a maximum period of two years.

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Item No.17-8.2:

To consider marking attendance twice in a day by those Institute employees who are required to sign the attendance register

The Board appreciated the proposal and decided that all those employees who have to sign the attendance register while reporting for duty in their respective offices should mark their attendance in person twice in a day, i.e. while reporting for duty at the stipulated time and leaving the office at the end of the duty hours. This will be effective from 1st July 2009 and is applicable as per the approved office timings, i.e. 8 a.m. in the morning and 5 p.m. in the evening. For those having shift duties the timings will be as per their working hours. Chairman suggested that there are modern electronic devices available for time keeping, which can also be considered for keeping the records. Registrar should evaluate and install the same.

Item No.17-8-3:

To consider the proposal for including the N.K. Dental Hospital in the list of hospitals approved by the Institute

The Board considered and approved N.K. Dental Hospital, Lal Kothi, Tonk Road, Jaipur for enlisting it in the approved list of hospitals for taking treatment by the Institute employees. Payment for the treatment charges will be as per the Government of India norms.

The meeting ended with a vote of thanks to the Chair.


Director