

## MALAVIYA NATIONAL INSTITUTE OF TECHNOLOGY, JAIPUR

### Minutes of the 18<sup>th</sup> Meeting of the Board of Governors

The 18<sup>th</sup> meeting of the Board of Governors of the Malaviya National Institute of Technology, Jaipur was held on 23<sup>rd</sup> September, 2009 in the Board Room, Administrative Block of the Institute. The following were present:

1. Shri Mukul Kasliwal : Chairman
2. Prof. R.P. Dahiya  
Director : Member  
MNIT Jaipur
3. Mr. Vipin Kumar Sharma : Member  
Principal Secretary  
Technical Education Department  
Government of Rajasthan, Jaipur
4. Prof. Venugopal Reddy : Member  
Ex-Vice Chancellor, Andhra University  
Waltair
5. Shri A.K. Chhatwani : Member  
Sr. Vice President  
M/s. Larsen & Tourbo Limited  
Powai, Mumbai
6. Prof. Ranjit Singh : Member  
Executive Secretary  
Indian Society for Technical Education  
Shaheed Jeet Singh Marg, Near Katwaria  
Sarai, New Delhi
7. Prof. S.C. Pathak : Member  
Department of Mechanical Engineering  
MNIT Jaipur
8. Dr. (Mrs.) Jyoti Joshi : Member  
Department of Chemistry  
MNIT Jaipur
9. Mr. Sanjeev Anand : Special Invitee  
Managing Director  
Cedar Management Consulting Private Limited  
703 Nirman Kendra, Off E. Moses Road,  
Mahalaxmi, Mumbai 400-011.
10. Mr. P.S. Dhaka : Secretary BOG  
Registrar

## MNIT Jaipur

The Board members, Mr. N.K. Sinha, Joint Secretary MHRD; Prof. Surendra Prasad, Director IIT Delhi; Prof. S.C. Saxena, Director IIT Roorkee; Shri Abhay Jain, Director, M/s. Ambika Petro Chemical (P) Ltd. Bangalore and special invitees Mr. S.K. Ray, Financial Adviser MHRD; Mr. Mohan Guruswamy, Chairman, Centre for Policy Alternative, New Delhi and Dr. Rajeev Sharma, Bombay Hospital could not attend the meeting.

The Board welcomed Shri Sanjeev Anand who has been nominated as special invitee. Shri B.S. Meena has also been nominated as a special invitee, but he could not attend the meeting. The Board resolved that the newly nominated special invitees are in place of Shri Mohan Guruswamy and Dr. Rajeev Sharma and appreciated their contribution.

### General:

Prof. R.P. Dahiya, Director made a presentation about the progress made in the Institute following the last Board meeting. The Board highly appreciated the progress. Important achievements/events are listed in the agenda of the meeting. Some of the notable accomplishments are:

MNIT has given excellent performance at BITS Open Sports Meet 2009 and won the overall trophy by topping the medal tally with 37 medals including 12 gold medals. 40 Institutes; IITs, NITs and others participated in the meet. Three groups of MNIT students have been shortlisted for the UNESCO – Diamler Crystler Modialogo student project award. The Government of Canada has awarded student exchange fellowship to one of our Ph.D. student from Chemical Engineering for working at University of Saskatchewan. The Ministry of Steel, Government of India has created 'Ministry of Steel Chair Professor' and five scholarships for U.G. students to work in Ferrous Metallurgy, new PG programme MBA: Technology Management has been started in collaboration with Greenwich University, new students admitted in the current semesters were welcomed by senior students and the campus is ragging free, awareness programme for swine flue prevention was organized on the campus and Hindi week was celebrated.

### **Item No.18-1.0: Visit to the Department of Metallurgical & Materials Engineering**

The Board members Shri A.K. Chhatwani, Prof. Ranjit Singh, Prof. S.C. Pathak, Dr. (Mrs.) Jyoti Joshi and Prof. R.P. Dahiya visited the Department of Metallurgical & Materials Engineering from 10.30 a.m. Prof. R.K. Yadava, Head of Department welcomed the Board members. Prof. A.K. Bhargava made a presentation about the departmental activities. All the faculty members of the department also attended the presentation. The Board members, in particular, Shri A.K. Chhatwani and Prof. R.P. Dahiya emphasized that the obsolete laboratory equipments should be phased out and the state of the art experimental facilities be created in the department. The Director made it clear that there is no budgetary constraint for the upgradation of the laboratory equipments. After the presentation, the Board members met with the students of the department and visited the departmental laboratories. The Director deliberately kept himself away when the Board members were meeting the students. Shri A.K. Chhatwani and Dr. (Mrs.) Jyoti Joshi presented report of the visit to the Board. Prof. R.K. Yadava

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and Prof. Ashok Sharma were also invited to the Board meeting while the members were giving their opinion. It was emphasized that the Head and the faculty of the department must upgrade the laboratories by having the state of the art equipments.

**Item No.18-2.0: To confirm the minutes of the 17<sup>th</sup> meeting of the Board of Governors held on 28<sup>th</sup> June 2009**

The minutes of the 17<sup>th</sup> meeting of the Board of Governors, which were approved by the Chairman, were placed before the Board. A fax letter received from the finance division of the Ministry of Human Resource Development was discussed. As mentioned in the said letter of the Ministry for item No. 17-5.14, details of the collaborative programmes may be referred to the Ministry. Also according to the letter, the decision made on item No. 17-7.1 by the BoG for granting loan from the Institute fund to the employees with 1% less rate of interest cannot be agreed to. The Board re-considered the case and resolved not to float such a scheme at the moment. With these amendments, the Board confirmed the minutes of its 17<sup>th</sup> meeting.

**Item No. 18-3.0: To note the action taken on the decisions made in the 17<sup>th</sup> meeting of the Board of Governors**

The action taken report on the decisions of the 17<sup>th</sup> meeting was placed before the Board. Action taken was noted and the decisions implemented were appreciated. Regarding the decision No. 17-5.3 on the progress of TEQIP, the document compiled by Prof. S.C. Pathak, the Board member based on the reports received from the faculty members who were sent abroad from the TEQIP grant was appreciated. The Board also appreciated the timely completion of the inspection of the accounts of the Institute by the A.G. Audit Party for the fiscal 2008-09. While appreciating the International programme reported under item No. 17-5.13, the Chairman mentioned that more International collaborative programmes be initiated.

**Item No. 18-4.0: Items for Consideration**

***Item No. 18-4.1: To consider the minutes of the 15<sup>th</sup> meeting of the Finance Committee***

The 15<sup>th</sup> meeting of the Finance Committee was held on 23.9.2009 at 12.00 Noon in the Board Room. The minutes will be circulated to the Board members.

***Item No. 18-4.2: To consider the minutes of the 17<sup>th</sup> meeting of the Senate***

The minutes of the 17<sup>th</sup> meeting of the Senate held on 11.9.2009 were placed before the Board for consideration. List of the candidates who have qualified for the award of B.Tech, B. Arch., M.Sc., M.B.A, M.Tech. and Ph.D. degrees submitted to the Board were accepted. As the viva- voce examination for some more M.Tech. and Ph.D. students are expected in near future, the Board authorized the Chairman BoG to consider the cases of such students for approval once their viva-voce examination is successful completed and the Chairman Senate has then recommended the cases.

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***Item No. 18-4.3: To consider for approval awarding of degrees and medals to the students passed out in the academic session 2008-09***

A list of students who topped in the academic session 2008-09 and were recommended by the Senate for the award of medals in the respective UG and PG disciplines was placed before the Board. The Board considered and agreed for the award of medals to these students.

***Item No. 18-4.4: To consider to implement the revised pay for teaching and other staff of the Institute***

The Board has considered the revision of pay for teaching and other staff of the Institute notified by the MHRD vide letter No. F.23/2008 TS.II, dated 18<sup>th</sup> August 2009 on the basis of the recommendation of the 6<sup>th</sup> Central Pay Commission. The Board accepted the revision in the pay scales.

***Item No. 18-4.5: To consider the request for sanction of long leave to faculty members and staff members of the Institute for various assignments***

- (a) to consider the request for sanction of long leave to Dr. Rajesh Kumar, Reader, Electrical Engineering Department

Dr. Rajesh Kumar, Reader, Electrical Engineering Department has been granted 6 months leave of the kind due w.e.f. 20.8.2009. This was under the purview of the Director. The Board considered the proposal for granting him further leave amounting to a total period of 19 months or upto the completion of the project, whichever is earlier. After due deliberations the Board gave its approval.

- (b) to consider the request for sanction of long leave to Prof. Shyam Lal Soni, Professor, Mechanical Engineering Department and  
 (c) to consider the request for sanction of long leave to Dr. Sudhir Kumar, Professor, Civil Engineering Department

The request for sanction of long leave to Prof. Shyam Lal Soni and Prof. Sudhir Kumar to take up assignment of Principal MLV Textile & Engineering College, Bhilwara and Principal Engineering College, Ajmer respectively on contract for a period of three years was considered.. The Director had granted 6 months leave to both of the faculty members with permission to retain lien in the Institute. This is under his purview. The Board considered the request and agreed to grant leave for a period of three years to both the faculty members.

- (d) To consider the request for sanction of long leave to Shri C.M. Saini, Estate Engineer, Estate Section.

Shri C.M. Saini, Estate Engineer had received an offer for the post of Senior Project Manager at L.N. Mittal Institute of Information Technology Jaipur on contract

basis. The Director has granted him 6 months leave which is under the purview of the Director. The Board deliberated on the case and decided not to grant any further leave beyond six months as the offer is from a private institution. The Board also resolved that no employee of the Institute will henceforth be granted leave to take appointment in private organizations.

***Item No. 18-4.6: To consider the recommendations made by the Grievance Committee***

A meeting of the Faculty Grievance Committee was held at the Institute on 23.9.2009 at 1.00 p.m.. The recommendations of the committee were placed before the Board. The Board considered the recommendations and decided as under:

Regarding the recommendations of the Grievance Committee in the case of Mr. Nand Kumar the Board accepted the facts and decided to refer it to the Grievance Committee for re-examination in the light of other such cases.

On the legal notice given by Mr. Abhay Jain, Advocate on behalf of Dr. S.D. Bharti regarding the grant of selection grade, the Board accepted the Grievance Committee recommendation that reply to the representation be given by the Institute counsel.

On the representations of Prof. S.K. Sharma and Mr. Tarun Verma regarding the dates of pay fixation, the Grievance Committee has found no anomaly in both of the cases. The Board has accepted the recommendations of the Grievance Committee and decided that there is no need to make any changes in the pay already fixed for them.

**18.5.0: Table Agenda**

***TA-18-5.1: Grant of Teaching Assistantships and Fee Wavier***

After considering the various aspects and the interests of the students, the Board resolved as follows:

- (a) There shall be provision for teaching assistantship for the students of III and IV year B.Tech., IV and V year B. Arch., M.Tech. and Ph.D. students. This will be for assisting the faculty members for preparing teaching materials, assisting in laboratories, design classes and tutorials. Selection will be merit based. Teaching assistantships will be granted only during the semesters. The total number of teaching assistantships shall not exceed the total number of regular faculty members and every faculty member shall be allowed to engage only one teaching assistant at a time.

The rate of remuneration will be (i) Rs. 2000/- per month to the III and IV year B.Tech. and IV and V year B. Arch. students and (ii) Rs. 3000/- per month to M. Tech. and Ph.D. students. They will be required to devote 12 hours per week to assist the faculty members. Students getting any other scholarships/assistantships/financial grant will not be eligible for the teaching assistantship. Dean Academic Affairs will invite applications

through the respective Heads of Departments and a committee will be constituted to make selections.

- (b) Fees waiver: It was decided that the needy students can be given 100% or 50% fee waiver on merit-cum-means basis. The fee waiver will be admissible for only those students who have joined the Institute in the academic session 2009-10 or will join later since the fee has been raised from the current academic session. The Dean Academic Affairs will invite applications from the students in the prescribed proforma. Ten percent of the total registered students can be given 100% tuition fee waiver and another ten percent can be given 50% tuition fee waiver. The selection will be made strictly on merit basis and by considering the annual income of the parents/guardians of the students. For 100% fee waiver total annual income of the parents/guardians of the students should not exceed Rs. 2.50 lakhs and for 50% waiver the maximum of the total annual income of the parents/guardians of the students should be less than Rs. 4.00 lakhs.

Lists of the students recommended under (a) and (b) will be put up to the Director for consideration and approval.

- (c) Some students may be interested to take loan from the banks for pursuing their studies. The Institute will facilitate it by inviting banks to install their stalls at the time of registration in the beginning of the semesters.

**TA-18-5.2: To consider the budget provisions for the self-finance course MBA: Technology Management**

The Board appreciated the proposal and the programme has been started from the current semester. It was resolved that a detailed budget should be worked out giving separate heads for the UK grant and that of the revenue generated from the fees collected from the students. The details of the payment norms to the faculty, staff and others should also be specified. With these details, the proposal should again be placed before the BoG. Further, as mentioned under item No. 18-2.0, the details of the programme should be sent to the Ministry of Human Resource Development.

**TA-18-5.3: To consider the revision of pay scales of Central Government employees for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examinations, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer under the recommendations of the Sixth Central Pay Commission**

The Board considered the office memorandum No. F.23-1/2008-TS.II dated 18<sup>th</sup> August 2009 received from the Ministry of Human Resource Development for revision of pay scales for the above posts. The Board accepted the revision of the pay scales and terms and conditions for such employees working in the Institute.

**TA-18-5.4: To grant leave to faculty members**


It was decided that a detailed proposal should be placed before the Board keeping in view the norms prescribed in the NIT Statutes.



**TA-18-5.5: To consider the increase in minimum wages/rates of payment of the workers hired on consolidated monthly emoluments**

The Board reconsidered the proposal for revision of the consolidated monthly emoluments for those workers who are working in the Institute for more than 10 years. Total number of such workers is 36. While reconsidering their case the Board also took into account that some of them have gone to the court. The proposal for revision of their emoluments was placed before the Institute Finance Committee (in its 12<sup>th</sup> meeting) and the Board. As per the directions of the Finance Committee, the matter was referred to the Ministry of Human Resource Development. So far no response has been received from the Ministry. Keeping all the factors in view, the Board decided that the consolidated monthly emoluments be raised by 40% for those workers who are working in the Institute for more than 10 years and are not a party to the court case.

The meeting ended with a vote of thanks to the Chair.



P.S. Dhaka  
Registrar &  
Secretary BoG